

MOTION NO. 2238

1 A MOTION adopting criteria recommended by the
2 Policy Development Commission for allocation
3 of the social programs contingency fund
4 earmarked for human services and requesting
5 the Council Administrator to form a committee
6 to make recommendations on allocation of the
7 funds.

8 WHEREAS, the County Council allocated revenue sharing funds
9 to establish a social programs contingency fund earmarked for
10 human services programs, and

11 WHEREAS, The Council requested that the Human Services
12 Committee of the Policy Development Commission recommend to the
13 Council criteria for use of the funds, and

14 WHEREAS, on November 19, 1975, the committee transmitted its
15 recommended criteria to the Council;

16 NOW THEREFORE, BE IT MOVED by the Council of King County:

17 The policies contained in pages six through eight of the
18 attached Human Services Committee Report on Policies for
19 Allocation of Social Programs Contingency Fund (00001-65-7-99-01-
20 000-59897) Earmarked for Human Services are hereby adopted.

21 BE IT FURTHER MOVED that the Council Administrator is
22 requested to seek the cooperation of the County Executive in the
23 formation of a committee composed of three staff representatives
24 of the Council and three staff representatives of the Executive
25 with the help of such representatives of the community as are
26 appropriate and necessary. The committee's responsibilities
27 would be as follows:

28 1. Review and recommend to the Council procedures for
29 processing applications for the funds.

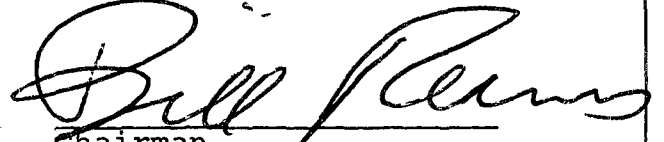
30 2. Review and make recommendations to the Council on
31 allocation of the funds.

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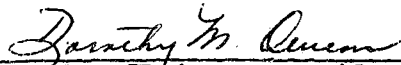
BE IT FURTHER MOVED that it is the intent of the Council to take final action on the recommended allocations by March 1, 1976. The committee is requested to transmit its recommendations to the Council's Health and Human Services Committee by February 16, 1976.

PASSED this 8th day of December, 1975.

KING COUNTY COUNCIL
KING COUNTY, WASHINGTON


Chairman

ATTEST:


Clerk of the Council

K I N G C O U N T Y
P O L I C Y D E V E L O P M E N T
C O M M I S S I O N

N O T I C E

ORDINANCE #2208 established the Policy Development Commission to advise King County government relative to county policy, planning, and zoning matters. The Commission and its seven committees include over 100 King County citizens. It is the officially recognized and authorized body involving citizens of King County in an advisory capacity to assist in planning for: land use, transportation systems, utilities, public facilities, recreation, housing, community development, human services, conservation and capital improvements.

Notification is hereby given that this report after approval by the Commission, will be transmitted to the Executive and Council recommending that the policies contained in this report be used in the allocation of revenue sharing funds earmarked for Human Services.

HUMAN SERVICES COMMITTEE

REPORT ON

POLICIES FOR ALLOCATION OF SOCIAL PROGRAMS
CONTINGENCY FUND (00001-65-7-99-01-000-59897)
EARMARKED FOR HUMAN SERVICES

NOVEMBER, 1975

ACKNOWLEDGEMENTS

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This document was developed by the Human Services Committee during the Summer and Fall of 1975. Principle staff support was provided by Donna Gordon of the Department of Budget and Program Planning who deserves special recognition for her patience, caring and the ability to synthesize a tremendous amount of information for direct use by the Committee. Jim Todd, Holly Kean and Jody Sisson of the P.D.C. staff were also involved in the development of this document.

REPORT ON POLICIES FOR ALLOCATION OF
SOCIAL PROGRAMS CONTINGENCY FUND EARMARKED FOR HUMAN SERVICES

Human services are programs or activities which are designed to help people facing personal welfare difficulties or crises to realize their potential for independent living. In recent years there has been a trend at both the national and state levels toward placing greater programmatic and financial responsibility for human services with local general purpose governments. As a result, King County is faced with the need to take an active part in planning, programming, and budgeting for human services and in evaluating how effectively and efficiently those in need of human services are being served at the community level.

It is pointless to consider the County's increasingly important role in human services without first gaining an appreciation of the magnitude and complexity of the field. A wide array of human services are being offered to County residents by a variety of public and private agencies and jurisdictions. The agencies and jurisdictions offering these human services often operate under different authorizing legislation, different funding systems, different geographic boundaries, and different goals and objectives. Recognition must be given to this non-systematized set of human services programs in any attempt to bring coherence and coordination to the planning and delivery of human services in King County. Following is a brief description of some of the major human services programs with which King County is involved at present.

The Area Agency on Aging is a Federally mandated umbrella unit designed to plan and oversee all services for the elderly in

King County. A 24 member advisory board made up of eight representatives each selected by King County, the City of Seattle, and United Way works with the Area Agency on Aging staff. The Agency handles approximately 1.5 to 2 million dollars (these are mostly Federal monies, although the County and City contribute some funds and CETA positions) and manages programs in nutrition, health care, recreation, home maintenance, education, and outreach information and referral.

King County, Seattle, Bellevue, Auburn, Kent and Renton allocate funds through an Executive Board of Officials in the King-Snohomish Manpower Consortium. The Consortium was designed in 1974 to serve as the prime sponsor for manpower programs funded under the Comprehensive Employment and Training Act of 1973. The Consortium's annual budget is now in excess of 30 million dollars and its activities include on-the-job training, classroom training, job placement, work experience, and affirmative action.

King County and Seattle each have Law and Justice Planning Offices. Seattle's is located within the Office of Policy Planning and King County's is located in the Department of Budget and Program Planning. King County works in coordination with an advisory board which includes representatives of suburban jurisdictions and King County criminal justice agencies. Seattle and King County each receive approximately 1 million dollars annually from the Federal and State governments. The County's efforts have been directed toward burglary prevention, incarceration alternatives, Public Safety Department efficiency and radio communication.

King County is responsible for the allocation of Federal, State, and local funds for Mental Retardation/Development Disabilities through an Administrative Board. The Board administers approximately 1.2 million dollars in the areas of prevention, early intervention, various residential facilities, sheltered workshops and job training. The Administrative Board is staffed by King County within the Division of Human Services of the Seattle/King County Health Department.

King County is responsible for the allocation of approximately 3.2 million dollars from Federal, State and earmarked County millage for Mental Health through an Administrative Board. The Board is staffed by the County and administers programs in in-patient/out-patient counseling, family and individual counseling, crisis intervention, and medical crisis care.

The Seattle/King County Health Department through the Division of Human Services staffs the Seattle-King County Drug Abuse Board. This Board administers services and facilities to alleviate the problems of drug addiction. A budget of about 300,000 dollars is provided by Federal, State and local sources. Services offered include methadone maintenance, rehabilitation, half-way houses and education.

Most of the programming for alcoholism in King County is carried out within the Alcoholism Division of the Seattle/King County Health Department. Within the Division is the Central Alcohol Agency and the King County Alcohol Administrative Board. The Central Alcohol Agency provides administrative support for the Division and the

Administrative Board. The Central Alcohol Agency is responsible for administering programs funded by the Federal Government and the Administrative Board allocates State and locally generated monies for alcoholism programs. The total budget for all alcohol programming is approximately 3 million dollars. The major programs currently in operation are detoxification, long term care (Cedar Hills), early intervention, and education.

The Seattle/King County Health Department provides public health services for the County. It is funded on an annual alternating 54%-46% formula between the City of Seattle and King County. Its current operating budget is approximately 12.5 million dollars. The major services areas within the Health Department are immunization, epidemiology, venereal disease, family planning, nursing, clinical and laboratory services, mother and youth services, mobile health services, and environmental health.

King County, in agreement with the City of Seattle, is the prime sponsor for the Federally funded Head Start program. The Head Start program has its own staff and an operating budget of approximately 1.75 million dollars. An Administrative Board is made up of elected officials of the City and County. The major service areas of Head Start are nutrition, health screening, and education.

The policies recommended in this Report were developed by the Committee with this kind of background information in mind. Representatives of the administrative boards described above as well as other human services agencies participated in many of the Committee's meetings. The specific assignment this Report is intended to satisfy is the limited one of recommending policies for the allocation of Social Programs Contingency Fund (00001-65-7-99-01-000-59897) earmarked for Human Services by the County Council.

POLICIES FOR ALLOCATION OF SOCIAL PROGRAMS
CONTINGENCY FUND (00001-65-7-99-01-000-59897)
EARMARKED FOR HUMAN SERVICES

INTRODUCTION

1. The role of the County in human services should be to serve as:
 - A. A central source for identification of human needs and the resources to meet those needs.
 - B. An advocate of its citizens to ensure that human services needs are made known and to stimulate the development of resources and programs to meet those needs.
 - C. A coordinator to ensure that resources are most effectively used in meeting human services needs through appropriate public or private delivery systems.
 - D. A service provider in those areas which the County has traditionally accepted (either stated or implied) as appropriate activity at the County level.
 - E. A funding agent where such a role is mandated or where legislatively determined by the County as necessary and/or appropriate.
2. The County shall seek actively and fully to carry out its responsibilities as determined by:
 - A. Federal or State legal mandates requiring that the County provide certain services.
 - B. Federal or State mandates requiring County action to secure earmarked Federal, State, County or other funds.
 - C. Traditional areas of County responsibility as mandated by the State or County Charter.
 - D. Other County-initiated legislative mandates.

RESPONSIBILITY

1. The relationship of the County to other public or private agencies:
 - A. Human services should be a cooperative multi-jurisdictional effort whenever possible and appropriate.
 - B. The County should be discouraged from accepting responsibility for those human services which are the primary responsibility of Federal, State, or other public or private agencies.
 - C. Requests for County involvement in human services shall be reviewed and commented on by appropriate planning and coordination bodies along with other appropriate boards and commissions in the public and/or private sector.

FUNDING

1. All requests for human services funding from the County should:
 - A. Show evidence of community involvement through an open planning process which includes the participation and support of service consumers, appropriate agencies, and citizens' groups; and an advisory committee, board of directors, or other appropriate overseeing body.
 - B. Use a common format (to be determined and provided by the County) which will include:
 1. Identification and assessment of needs
 2. An inventory of resources available to meet above needs
 3. Comparison of needs to resources available
 4. Relating the identified needs to the priorities of the proposing agency and other appropriate agencies
 5. Proposed budget
 6. Identification and documentation of linkages with other programs
 7. Action plan with measureable goals and objectives
 8. As to existing agencies, documentation of past performance (audits, client characteristics, program effectiveness)
2. County funds should be maximized by matching grants or other cooperative participation in Federal, State, City or private funding of programs whenever possible.
 - A. Future fiscal impact on the County should be considered in deciding upon participation in programs which require continuation by the County alone.
 - B. There should be monitoring of the effectiveness of every funded program.

3. Priority should be given to direct services for client benefit rather than administrative costs.
4. The County should not fund major capital costs for equipment, construction or building improvements of private programs.
5. Temporary subsidy should not be provided for programs whose funding will be terminating shortly and have no other resources for continuation.

RELATIONSHIP TO SERVICE DELIVERY SYSTEMS

1. The provision of services by the County:
 - A. The County should contract with existing organizations for services whenever possible and when no service provider exists, it may assist the development of private non-profit agencies or other appropriate entities rather than creating its own direct services.
 - B. The County should provide direct services only when they are mandated or when it is clearly demonstrated that such services are more effectively and economically provided by the County than the private sector.
2. The County should support, unless otherwise required by Federal or State mandates, those service systems serving the general population and providing general services before considering the establishment of specialized systems.
3. The County should alter or broaden existing programs to respond to unmet needs, creating new programs only when clearly necessary.

FOCUS OF SERVICES

1. County services should focus on prevention and early intervention unless otherwise mandated by law or unless the County has determined that other types of services are also necessary.